**Museum Garden
Volunteer Profile**

For information on how to apply, please see the “How to Apply” section below.

 **Volunteer with Peterborough Museum’s team**

Do you love pottering round the garden? Are you passionate about all things green!

We are looking for enthusiastic and confident volunteers to help us welcome visitors to Peterborough Museum & Art Gallery, specifically our garden and assisting our existing garden volunteers with caring and maintaining for our Museum outdoor spaces.

**Peterborough has a Museum?**

Peterborough Museum & Art Gallery is one of the city’s most historic buildings, tucked just behind the city centre on Priestgate Street.

Situated within a Georgian Mansion, this building has served as the cities Museum for over 70 years; featuring seven permanent galleries whish display national and internationally important collections, alongside four evolving gallery spaces that offer a dynamic programme of events and exhibitions throughout the year.

**And a garden…**

Most Peterborough residents are familiar with Peterborough Museum and its imposing Georgian façade, but few may be aware that, tucked behind it, is a beautiful, tranquil garden – lovingly restored to reflect the site’s fascinating 450-year history.

**Volunteering Hours:** Peterborough Museum is currently open Tuesday to Sunday, 9.30-4.30. A shift during these hours when you can.

**Reporting to:** Kerry Green, Museum & Art Gallery Site Manager.

**Location:** Peterborough Museum & Art Gallery, Priestgate, Peterborough, PE1 1LF.

**Roles and Responsibilities:**

Under the direction of the Museum & Art Gallery Site Manager, you will assist with a variety of tasks such as…

* Meet & greet visitors on garden open days.
* Keep garden maintained, tidy and safe for visitors.
* Inspect grounds on a regular basis and report any issues to the front of house team.
* Help keep the Museum and its gardens a warm and welcoming local attraction.
* Adhere to any procedures and policies in place to ensure a safe environment for all.

**Training & Induction:**

As a Museum Garden volunteer you will undergo a full induction of the building providing you with information on our fire evacuation policy and first aid policy. You will also be given any training relevant to the role.

**What to wear**

Sensible clothing and footwear relevant to the role. We will provide you with a Museum Volunteer Lanyard.

**Giving back to you**

As one of the Museums volunteers, you will join a thriving network of likeminded individuals who are passionate about their local heritage and culture. By becoming a volunteer and valued member of the Museum team we will give back by providing…

* Free hot drinks available in the staff room.
* Discounted entry to Museum talks and lectures.
* Opportunities to build and develop your skills, knowledge and experience.
* A welcoming environment to meet new people and make friends within the local community.

**How to Apply**

If you are interested in becoming a Museum Garden volunteer, please email museum@peterboroughlimited.co.uk

Please add “**Museum Garden Volunteer**” to your emails subject line.

In your email please give a brief profile of yourself and why you are interested in this volunteering opportunity. Please also indicate your availability for either a full or half day of volunteering. A valid address and postcode will be required to begin the onboarding process with our managing company Peterborough Limited.